

CIRCULAR TO SHAREHOLDERS

76TH ANNUAL GENERAL MEETING OF DIESEL & MOTOR ENGINEERING PLC (PQ 146)

Dear Shareholder/s,

Taking into consideration the current regulations / restrictions prevailing in the country due to the COVID 19 pandemic, the Board of Directors of the Diesel & Motor Engineering PLC has decided to hold the 76th Annual General Meeting (AGM) as a virtual meeting on 28th June, 2021 at 9.00 a.m., in line with the guidelines issued by Colombo Stock Exchange (CSE) for hosting of virtual / hybrid AGMs and on the assumption that no curfew will be in force on that date and that there would be no restrictions imposed by the authorities on conduct of meetings. The Board of Directors and the Company Secretary will be physically present at DIMO 800, Sirimavo Bandaranaike Mawatha, Colombo 14. Auditors and Registrars to the company will join the meeting either physically or virtually, depending on the country's situation.

Shareholders will be able to participate in the AGM only by virtual means via the designated online platform. The shareholders and proxyholders who wish to participate virtually, should forward the following details or the duly filled "Shareholder/Proxyholder virtual AGM Registration Form" together with a copy of the National Identity Card or Passport of the shareholder/proxyholder (if a proxy is appointed) to agm@dimolanka.com, not less than seventy-two (72) hours prior to the date of the AGM in order to enable the Company to share the relevant meeting login information. DIMO will verify identification details received with the shareholders' register and accept the registrations for AGM. Once the registration is accepted, shareholders will receive an email confirmation acknowledging the registration. Full instructions for the use of platform, voting and using the chat function will be shared with the registered shareholders.

Full name of shareholder	:	In the event a proxyholder is appointed by the shareholder, following details of him/her will also be required	
NIC No/Passport No/Company Registration No	:	Full name of proxyholder	:
CDS Account No	:	NIC No/Passport No	:
Residential Address	:	Telephone No/s	:
Telephone No/s	:	Email	:
Email	:		

The login information will be authorised only for the use by individual shareholders, proxyholders and authorised representatives in the case of institutional shareholders. The Company will not be responsible or liable for misuse of the login details provided to the shareholder or proxyholder, as the case may be. Where the proxyholders are concerned, please note that the login information will only be shared with those in whose favour a valid proxy has been submitted by the shareholder.

Voting in respect of the items of business of the agenda will be registered by using an online platform or a designated ancillary online application. The relevant procedure will be explained to the shareholders prior to the commencement of the meeting.

The form of the proxy will also be made available on the below mentioned websites and those shareholders who wish to submit their forms of proxy should duly complete the same as per the instructions given therein. The duly completed forms of proxy should be deposited at the Registered Office of the Company at No.65, Jethawana Road, Colombo 14 or forwarded by email to agm@dimolanka.com in order to enable the Company to receive the same not less than seventy-two (72) hours prior to the time appointed for the holding of the AGM.

Notice of Meeting, form of proxy and registration form can be downloaded from

1. Corporate Website of Diesel & Motor Engineering PLC - <https://www.dimolanka.com/wp-content/uploads/2021/05/AGM-2021-Guide.pdf>
2. Colombo Stock Exchange (Announcements section) - <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=DIMO.N0000>

If shareholders are unable to participate at the meeting virtually, they are encouraged to appoint the Chairman or a Director as their proxy, having marked their preferences in respect of the items on the agenda.

All shareholders may send in their queries / questions, if any, to agm@dimolanka.com twenty-four (24) hours prior to the commencement of the meeting.

The shareholders are requested to login to the meeting by 8.45 a.m.

This year, the **Annual Report and Financial Statements** of the Company are available on the

1. Corporate Website of Diesel & Motor Engineering PLC - <https://www.dimolanka.com/wp-content/uploads/2021/05/AR-2020-2021.pdf>
2. Colombo Stock Exchange (Financials section) - <https://www.cse.lk/pages/company-profile/company-profile.component.html?symbol=DIMO.N0000>

Should shareholders wish to obtain a hard copy of the Annual Report, they may send a written request to the Registered Office of the Company (No.65, Jethawana Road, Colombo 14) by filling the request form published on the above mentioned websites, together with the Notice of Meeting. A copy of the Annual Report will be forwarded by the Company within eight (8) market days from the date of receipt of the request.

For any query, please contact Mr. Thilanka Udara on 074-0772177 or Mr. Minura Hemachandra on 078-9044094, during office hours.

By Order of the Board
Signed by
B.C.S.A.P. Gooneratne
Secretary

28th May 2021
Colombo

